



Trustees Annual Report & Accounts for the year ended December 31st 2021

Reference and Administration Details

Charity Name: 30th Warrington (Penketh Methodist) Scout Group
Registered Charity Number: 1059442
Group Registration Number with the Scout Association 44651

Contact Name and Address Miss K Shaw
5 Hunt Close
Great Sankey
Warrington WA5 8FW

Trustees

	Name
Group Scout Leader	Mr Ian Gornall
Beaver Leader	Mrs Heather Harper
Cub Leader	Vacant
Scout Leader	Mr Christopher Williams
Chairperson	Mrs Bernice Cunningham
Treasurer	Miss Kathryn Shaw
Secretary	Mrs Samantha Done
Transport Manager	Mrs Medha Chitale
Quartermaster	Mr Kevin Foote

Bankers – TSB Bank
7 Buttermarket Street
Warrington
Cheshire
WA1 2LY

Structure, Governance and Management

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.



The Group is managed by the Group Executive Committee, the members of which are the “Charity Trustees” of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual Section Leaders and parent’s representation. The Committee meets approximately every three months, with additional meetings as required. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and administration the Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Damage to property and equipment. The Group would request the use of property and equipment from neighbouring organisations such as the Penketh Methodist Church and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient insurance in place to mitigate against permanent loss.
- Injury to leaders, helpers’ supporters and members. The Group through the capitations fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.
- Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the closure of the Group.



- Reduction or loss of members. The Group provides activities for all young people aged between 6 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and Activities

The objectives of the Group are as a unit of the Scout Association. The aim of the Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Achievement and Performance

We began the year with 87 young people, supported by 20 adult volunteers. During the year, numbers of attending young people fluctuated with the number of opportunities to meet face-to-face having a significant impact. By the end of the year, the number of young people attending had started to increase again, now to 70, with the number of adults increasing to 36. The increase in adult numbers has been across both leader and executive roles and is the product of significant recruitment efforts. The scout section is full, with beavers and cubs at 75% of their capacities. A recruitment plan has been drawn up to bring these back to full capacity now the new leadership teams are in place.

The Covid-19 epidemic had a significant impact on the scope and method of programme delivery. The continuing national restrictions meant face-to-face activities could only resume in April and, even then, it took until June before all sections were meeting regularly.

Beavers were supported in the first half of the year by a leader from a neighbouring group, running online meetings until April and then face-to-face meetings. New leaders were recruited in May and the former section leader resumed duties in an advisory capacity in June. The leadership team has been focussing on outdoors-based activities whenever possible. 56 badges have been awarded.

Cub continued with bi-weekly online meetings until June and then face-to-face through to the end of July. As planned, Steve Devers, the section leader, took his retirement after 20 years of services to the Movement. A new team of leaders was recruited over the summer break,



with three new adults supported by two existing leaders. The section has stabilised and young people have returned. Night hikes and an overnight sleepover have started the return to normality. 129 badges have been awarded.

Scouts continued with virtual meetings and resumed face-to-face meetings in March, the earliest possible opportunity. They have continued with their monthly Zodiac camping challenge and held several camps at sites in the district and further afield. Their members have fully embraced Blakfoot Hike and Chariot Race, the latter of which they dominated the placings and were one of only six groups to camp. 223 badges have been awarded, including two Chief Scouts Gold Awards.

The group ends the year with refreshed leadership teams and new members in its youth sections who are once again earning awards, taking part in district events and having fun. Members of the Executive committee have grown into their roles, with stronger governance and support for the uniformed leaders. The Group is returning to strength and its members look forward to the coming year with enthusiasm for opportunities that await them.

Ian Gornall
Group Scout Leader
30th Warrington (Penketh Methodist) Scout Group

Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a contingent sum of £2,000.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	Print Name	Title	Date

**Receipts and Payments Account Summary for the year ended 31st December 2021**

	Year ended 31 st December 2021 Unrestricted Funds	Year ended 31 st December 2020 Unrestricted Funds
Total Receipts for the Year	£7,025	£13,659
Total Payments for the Year	£11,751	£10,768
Net receipts(payment)for the Year	-£4,727	£2,892
Cash Funds Brought Forward	£23,504	£20,612
Cash Funds Carried forward	£18,777	£23,504

Receipts for the year ended 31st December 2021

	Year ended 31 st December 2021 Unrestricted Funds	Year ended 31 st December 2020 Unrestricted Funds
Donations, legacies and similar income		
Membership subscriptions	£5,352	£7,068
Less: Membership subscriptions paid on District	£3,043	£3,476
Net membership subscriptions retained	£2,309	£3,592
Donations	£304	£161
Legacies	£0	£0
Gift Aid	£1,445	£1,988
Other income	£2,874	£3,132
Total	£6,931	£8,873
Grants		
Maintenance Grant	£0	£0
Other Grants	£0	£0
Total	£0	£0
Fundraising (gross)		
Sale of plants	£84	£4,480
Other fundraising activities	£10	£306
Total	£93	£4,785
Investment income		
Bank interest	£0	£1
Building society interest	£0	£0
The Scout Association Short Term Investment Service	£0	£0
Property Rent income	£0	£0
Other investment income	£0	£0
Total	£0	£1
TOTAL RECEIPTS	£7,025	£13,659



Payments for the year ended 31st December 2021

	Year ended 31 st December 2021 Unrestricted Funds	Year ended 31 st December 2020 Unrestricted Funds
Charitable Payments		
Donations	£300	£400
Youth programme and activities	£2,987	£4,065
Adult Support and training	£337	£0
Rent	£1,235	£0
Water and Sewerage	£0	£0
Electricity and Gas	£0	£0
Insurance	£1,145	£2,355
Repairs and Renewals	£1,138	£626
Materials and Equipment	£2,279	£646
Printing and photocopying	£0	£0
Contribution to camp costs	£0	£0
Uniforms	£659	£0
AGM and trustee expenses	£102	£183
Other expenses	£1,430	£193
Total	£11,612	£8,469
Fundraising expenses		
Plants	£0	£2,299
Other fundraising	£0	£0
Total	£0	£2,299
Gross Expenditure	£11,612	£10,768
Asset & Investment purchases, etc.	£140	£0
TOTAL PAYMENTS	£11,751	£10,768

Notes to the Accounts

* Costs of rent now shown separately – these were previously included elsewhere in the payments report, this has been changed to provide greater clarity.

Statement of Assets & Liabilities for the year ended 31st December 2021

	Year ended 31 st December 2021 Unrestricted Funds	Year ended 31 st December 2020 Unrestricted Funds
Cash Funds		
Bank Current accounts	£17,288	£22,971
Bank Deposit accounts	£226	£216
Building society accounts	£0	£0
The Scout Association Short Term Investment Service	£0	£0
Cash in hand	£1,263	£317
Total cash funds	£18,777	£23,504
Other monetary Assets		
Tax claim	£0	£0
Debts due to group	£0	£0
Insurance Claim	£0	£0
Total	£0	£0
Investment assets		
Investment Property	£0	£0
Quoted Investments	£0	£0
Other investments	£0	£0
Total	£0	£0
Non Monetary assets for charity's own use		
Badge stock	£0	£0
Shop stock	£0	£0
Other stock	£0	£0
Land and Buildings	£0	£0
Motor vehicles	£9,000	£9,500
Scouting equipment , furniture etc	£10,500	£10,500
Other	£0	£0
Total	£19,500	£20,000
Liabilities		
Accounts not yet paid	£0	£0
Expenses incurred not yet invoiced	£0	£0
Subscriptions not yet paid	£0	£0
Loan – details	£0	£0
Other Liabilities	£0	£0
Total	£0	£0



As at the Statement date no contingent liabilities had been identified.

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by:

Signature	Print Name	Date
	Chair	
	Treasurer	